

# **CDBG GENERAL INFRASTRUCTURE PROJECT PROPOSAL**

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## **General Infrastructure Proposal Form**

Applicants seeking CDBG funding for potential projects in the General Infrastructure funding category must first submit the attached proposal form, plus all required attachments.

This category allows applicants to submit infrastructure projects that do not fit under other existing categories. The projects must be CDBG-eligible publicly owned infrastructure activities and meet a CDBG national objective. This category allows the applicant to recognize and solve an infrastructure need particular to the community.

Consideration will be given to applicants who can substantiate a need or a series of needs and have a well thought-out solution with an emphasis on economic impact, sustainability and local impact (serving a large population with every dollar). The leveraging of other creative funding sources to achieve a broader solution to a need or series of needs may assist an applicant in achieving higher priority. Applicants must demonstrate local capacity to manage and complete the project.

**Proposals are due April 1, 2015, and will not be accepted prior to March 15, 2015.**

Maximum is \$500,000. After initial evaluation, proposals meeting the above priorities and demonstrating the highest opportunity for economic benefit to the local community and the state will be invited to submit a full application.

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Please note: Proposal Form must be completed in full to be evaluated.

## 1. Applicant Information (City or County): (List others, if multi-jurisdictional application.)

a) Name: \_\_\_\_\_  
b) Mailing Address: \_\_\_\_\_  
c) City, State, & Zip: \_\_\_\_\_ County: \_\_\_\_\_  
d) Chief Official: \_\_\_\_\_ Title: \_\_\_\_\_  
e) Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
f) Telephone Number: \_\_\_\_\_ DUNS #: \_\_\_\_\_ Fed. Tax ID #: \_\_\_\_\_

## 2. Proposal Preparer (if different than contact person stated above):

a) Name: \_\_\_\_\_ Title: \_\_\_\_\_  
b) Name of Agency: \_\_\_\_\_  
c) Mailing Address: \_\_\_\_\_  
d) City, State, & Zip: \_\_\_\_\_  
e) Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## 3. Other Information (for reporting purposes):

a) Population of project service area or jurisdiction (2010 ): \_\_\_\_\_  
b) LMI% of jurisdiction or target area and method of determining LMI (census or survey). If survey, has the survey been completed? \_\_\_\_\_  
c) State Representative District No.: \_\_\_\_\_ d) State Senator District No: \_\_\_\_\_

## 4. Specific Infrastructure Activity Proposed:

\_\_\_\_\_

## 5. List all sources and amounts of project funding, including proposed CDBG and any local funds. State if committed:

Funding sources	Committed? Y/N	Amount
CDBG		
Total funding sources		

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## 6. Proposed Project Cost Estimate (must correspond with attached preliminary engineering report):

Activity	Estimated Cost
a. Construction	
b. Engineering	
c. Construction Inspection (if separate from eng. fees)	
d. Property Acquisition (site, easements, appraisals, etc.)	
e. Other Professional Services (specify) _____	
f. Other (specify): _____	
<b>i. TOTAL PROJECT COST</b>	

## 7. Narrative Questions (use additional sheets):

- Describe the need or needs addressed in this proposal.
- Describe your proposed project in detail.
- Describe the project's intended beneficiaries.
- Provide a timeline or milestone schedule for implementation and completion of the proposed project.
- Describe all alternative solutions considered to address the need and why the one selected is best.
- Does the project qualify for any other state or federal assistance programs?

## 8. Required Attachments:

Preliminary Engineering Report (2 copies)  
Letters of Support from state senator and representative  
Copies of commitment letters from all other funding sources (if applicable)

## 9. Certification:

The undersigned official of the applicant certifies that the information contained herein and the attached documents are true, correct, and complete to the best of my knowledge and belief. The applicant further understands that this project proposal is a preliminary request and is not a substitute for a full CDBG application, nor does it assure funding from CDBG.

Name and title of Chief Elected Official: \_\_\_\_\_

Signature of Chief Elected Official: \_\_\_\_\_ Date: \_\_\_\_\_

Submit one original and one copy, plus attachments to:

CDBG Program  
P.O. Box 118  
Jefferson City, Missouri 65102